

PECAN VALLEY GROUNDWATER CONSERVATION DISTRICT  
1009 N. ESPLANADE STREET CUERO, TX 77954  
BOARD MEETING MINUTES - B  
OCTOBER 21, 2025 – 9:15 A.M.

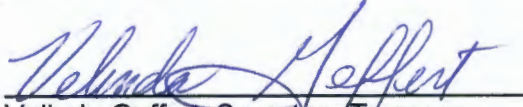
Board Members Present: Velinda Geffert, Secretary/Treasurer (Pct. 3), Tim Pennell, Director (Pct. 1) and Marvin Sager, Director (Pct. 4)

Absent: Darnell Knippa, President (Pct. 2), Clem Waskow, Vice-President (At Large) (see attachment)

Also in attendance: Cindy Parma, General Manager, Carole Moore, Administrative Assistant, Johnny Dietze, Attorney

1. Call to order: The meeting was called to order by the Secretary/Treasurer at 9:15 A.M.
2. Roll Call: Establish Quorum: Quorum established.
3. Introduction of Guests and Virtual Visitors/Hearing Participants: Jake Steen.
4. Public comment: None.
5. Consideration of and possible action on Order approving 2025 Tax Roll, as submitted by DeWitt County Tax Assessor/Collector.: A motion to approve the Order approving 2025 Tax Roll as submitted by DeWitt County Tax Assessor/Collector was made by Marvin Sager, seconded by Tim Pennell, which carried unanimously.
6. Discussion, update, and possible action as necessary on procedural or administrative matters only related to the Contested Application for Amendment to Operating Permit of Burlington Resources (Hamilton Permit #72), on referral to the State Office of Administrative Hearings.: No action taken.
7. Approval of Minutes of September 16, 2025 Meeting B and Minutes of October 21, 2025 Meeting A (provided prior to meeting). A motion to approve the minutes of September 16, 2025 Meeting B and Minutes of October 21, 2025 Meeting A as presented was made by Marvin Sager, seconded by Tim Pennell, which carried unanimously.
8. Financial Report: Board Treasurer has reviewed September 2025 bank statement reconciliations and finds all in order.: A motion to approve the September 2025 Financial Report was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
9. September 2025 Investment Report (provided prior to meeting): A motion to accept the September 2025 Investment Report was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
10. Engagement Letter from Auditor, Goldman, Hunt & Notz, Certified Public Accountant, to conduct financial audit for fiscal year 2024-2025: A motion to approve the Engagement Letter from Auditor – Goldman, Hunt & Notz, LLP Certified Public Accountants was made by Marvin Sager, seconded by Tim Pennell, which carried unanimously.

11. Discussion and possible action on two new computers and software.: A motion to approve the purchase of two new computers, software and laptop was made by Tim Pennell, seconded by Marvin Sager, which carried unanimously.
12. 2026 Holiday Schedule.: A motion to approve the 2026 Holiday Schedule was made by Marvin Sager, seconded by Tim Pennell, which carried unanimously.
13. Report on Uncontested Permits.: General Manager Cindy Parma presented the report. (See attached report.)
14. General Manager Report. The General Manager will brief the Board on operational and management matters of the District since the last Board meeting, including updates on registration and permitting, Groundwater Management Area matters, work of consultants, the district's database and website, monitoring wells and water levels, conferences, budget and personnel matters, and upcoming events.: General Manager Cindy Parma presented the report. (See attached report.)
15. Adjourn: The meeting adjourned at 9:40 A.M. with a motion by Tim Pennell and seconded by Marvin Sager, which carried unanimously.



Velinda Geffert, Secretary/Treasurer

Recorded: Carole Moore, Administrative Assistant

**APPENDIX:**

Damell Knippa absent due to being out of the country and Clem Waskow due to medical emergency.